



# PROJECT TEAM PROPOSAL SPECIFICATION SUPPORT

**PROJECT NAME:** \_\_\_\_\_

PIDX Document Title:  
Document ID:

Page 1 of 9

PTP Version  
Date:

© PIDX, Inc. 2023

Use of this copyrighted material is subject to the PIDX End User License Agreement available at [www.pidx.org/license](http://www.pidx.org/license).  
Each user agrees to such End User License Agreement by making any use of the copyrighted material.

This document was prepared and is maintained in accordance with the PIDX Procedures for Standards Development, a copy of which is available at [www.pidx.org/procedures](http://www.pidx.org/procedures), and the PIDX Antitrust Guidelines, a copy of which is available at [www.pidx.org/antitrust](http://www.pidx.org/antitrust).

## TABLE OF CONTENTS

1.	PROPOSED PROJECT TEAM / STUDY NAME	3
2.	DESCRIPTION	3
2.1	PURPOSE	3
2.2	SCOPE	3
2.3	GOAL	3
2.4	PROPOSAL (CREATING PRODUCT/SERVICE IDENTIFICATION ELEMENTS OR PRICING ATTRIBUTES)	4
3	PIDX DEFINITIONS	4
4	BENEFITS	4
5	SPONSOR AND PARTICIPANTS	4
6	DELIVERABLE SCHEDULE	5
7	ANTICIPATED COMPLETION DATE	5
8	INITIAL CONTRIBUTIONS	6
9	PIDX RESOURCE REQUIREMENTS	6
10	SPONSORING MEMBER /WORK GROUP/ SUB-COMMITTEE	6
11	PIDX EXECUTIVE COMMITTEE	7

## 1. Proposed Project Team / Study Name

## 2. Description

### 2.1 Purpose

### 2.2 Scope

### 2.3 Goal

2.3.1 Identify criteria for success of the deliverables / specification as deployed in industry.

2.3.2 Identify all of the stakeholders of which you are aware. Operators, Suppliers, and Marketplaces

2.3.3 Identify the stakeholders who are willing to join the work effort.  
(See Sponsor & Participants)



## 2.4 Proposal

### 3 PIDX Definitions

- An essential part of this project will be to update the Petroleum Industry Data Dictionary (PIDD) with term definitions and XML element annotations, as appropriate.

### 4 Benefits

- List benefits for all PIDX users

### 5 Sponsor and Participants

PIDX member/company sponsoring development of these specifications/this project:

Member	Company	E-Mail Address



The following PIDX members/companies are participants in the development of these specifications:

Member	Company	E-Mail Address

Mail distribution list required?	
Please provide the name of the mail distribution list:	

## 6 Deliverable Schedule

Component	Status	Estimated Completion Date
S&G Approval of PTP (10.99)		
Executive Committee Approval of PTP (20.99)		
WBS Creation	Not Started	
Risk Assessment Creation	Not Started	
Communication Plan Creation	Not Started	
Quality Plan Creation	Not Started	
Business Process Guidelines documentation – including: Use Case(s), diagrams, best practices	Not Started	
Business Messaging Requirements – tag formats	Not Started	

<b>PIDD</b> <ul style="list-style-type: none"> <li>• Clarify and agree to terminology and definitions</li> <li>• Update PIDD entries throughout life of the project</li> <li>• Workgroup chair is responsible for ensuring PIDD is updated</li> </ul>	<b>Not Started</b>	
<b>Distribute initial document build for discussion</b>	<b>Not Started</b>	
<b>Finalize document design</b>	<b>Not Started</b>	
<b>Work Group approval of draft standard</b>	<b>Not Started</b>	
<b>S&amp;G approval of draft standard</b>	<b>Not Started</b>	
<b>Executive Committee approval of draft standard</b>	<b>Not Started</b>	
<b>Publication of draft standard for comment</b>	<b>Not Started</b>	
<b>Full Membership vote on draft standard</b>	<b>Not Started</b>	

**7 Anticipated Completion Date:** \_\_\_\_\_

## 8 Initial Contributions

Document name	Type of Document	Document Source

## 9 PIDX Resource Requirements

*PIDX staff and/or contracted resources*

Minute taking				
Facilitation				
Planned activity	Number per month	Number of months	Duration (hrs)	Total PIDX Time (hrs)
Conference calls				
Face to face meetings				

Total PIDX staff time required for this project.	
--	--



## 10 Marketing & Publicity

Provide the following information in order to maximize participation, awareness, and reach of your project.

Project Short Name (for projects with longer titles):

Project Objective (to attract participants):

Key words:

**Sponsoring Members will be contacted for a Company Logo (if not yet submitted).**

## 11 Sponsoring Member /Work Group/Sub-Committee

This specification has been submitted by \_\_\_\_\_ on behalf of the \_\_\_\_\_ Work Group/ Sub-Committee.

Contact Information:

Name:

Company:

Mailing Address:

Telephone:

E-Mail Address:

Signature:

The chair of this Work Group/ Sub-Committee has reviewed this submission for completeness and understands this particular Work Group/ Sub-Committee is the Sponsoring Work Group/ SIG, responsible for the communication process. This does not mean the Chair or Work Group/ SIG is approving the actual work or its inclusion in any specification.

Page 8 of 9

© PIDX, Inc. 2023

Use of this copyrighted material is subject to the PIDX End User License Agreement available at [www.pidx.org/license](http://www.pidx.org/license).  
Each user agrees to such End User License Agreement by making any use of the copyrighted material.

This document was prepared and is maintained in accordance with the PIDX Procedures for Standards Development, a copy of which is available at [www.pidx.org/procedures](http://www.pidx.org/procedures), and the PIDX Antitrust Guidelines, a copy of which is available at [www.pidx.org/antitrust](http://www.pidx.org/antitrust).

221121v5





Chair's Signature

## 12 PIDX Executive Committee

Upon review by the PIDX Executive Committee, this Project Team Proposal (PTP) is:

Approved

Denied

Requires additional information

If "Denied" or "Requires additional information, please provide details:

---

Recorded by:

Standards & Compliance Manager, PIDX International